

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, January 31, 2024
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor
Cameron Cardinal	Councillor (left the meeting at 11:35 a.m. and rejoined the meeting at 1:05 p.m.)
David Driedger	Councillor
Eileen Morris	Councillor (joined via teleconference at 10:44 a.m. and left the meeting at 12:28 p.m., rejoined via teleconference at 12:51 p.m. and left the meeting at 1:21 p.m., rejoined the meeting at 1:30 p.m. and left the meeting at 2:55 p.m.)
Ernest Peters	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Dale Wiebe	Councillor

REGRETS:

ADMINISTRATION:

Darrell Derksen	Chief Administrative Officer
Byron Peters	Deputy Chief Administrative Officer / Director of Projects and Infrastructure
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Andy Banman	Director of Operations
Caitlin Smith	Director of Planning and Agriculture
Willie Schmidt	Fleet Maintenance Manager
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary

ALSO PRESENT: Grade 6 Students, Ridgeview School
Members of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on January 31, 2024 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 24-01-032 MOVED by Deputy Reeve Sarapuk

That the agenda be adopted with the following changes:

- 4. b) Personnel (*FOIP Sections 23, 24, 25 and 27*) (*ADDITION*)
- 5. b) Request for Proposals (RFP) Opening – Fuel Supply & Services (*DELETION*)

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the January 9, 2024 Regular Council Meeting

MOTION 24-01-033 MOVED by Councillor Peters

That the minutes of the January 9, 2024 Regular Council Meeting be adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. b) Business Arising out of the Minutes

None.

PLANNING & DEVELOPMENT: 15. a) Bylaw 1320-24 Land Use Bylaw Amendment to Rezone Part of SE-16-106-15-W5M from La Crete Light Industrial “LC-LI” to Manufactured Home Subdivision “MHS”

MOTION 24-01-034 MOVED by Councillor Peters

That first reading be given to Bylaw 1320-24 being a Land Use Bylaw Amendment to rezone Part of SE-16-106-15-W5M from La Crete Light Industrial “LC-LI” to Manufactured Home Subdivision “MHS”, to accommodate the development of a subdivision, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

15. b) Bylaw 1321-24 Land Use Bylaw Amendment to Rezone Part of NE 12-104-18-W5M from Agricultural “A” to Rural Industrial Light “RIL”

MOTION 24-01-035

MOVED by Councillor Wardley

That first reading be given to the Bylaw 1321-24 Land Use Bylaw Amendment to Rezone Part of NE 12-104-18-W5M from Agricultural “A” to Rural Industrial Light “RIL”, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

15. c) Bylaw 1322-24 Land Use Bylaw Amendment to reduce the minimum width regulation of a lot in the Manufactured Home Subdivision “MHS” district in the Land Use Bylaw, Section 9.23.3

MOTION 24-01-036

MOVED by Councillor Braun

That first reading be given to the Bylaw 1322-24 Land Use Bylaw Amendment to reduce the minimum width regulation of a lot in the Manufactured Home Subdivision “MHS” district in the Land Use Bylaw, Section 9.23.3, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

15. d) Bylaw 1323-24 Land Use Bylaw Amendment to Rezone Part of NW-9-106-15-W5M from Hamlet Residential 1A “H-R1A” to Manufactured Home Subdivision “MHS”

MOTION 24-01-037

MOVED by Councillor Peters

That first reading be given to Bylaw 1323-24 being a Land Use Bylaw Amendment to rezone Part of NW-9-106-15-W5M Hamlet Residential “H-R1A” to Manufactured Home Subdivision “MHS”, subject to public hearing input.

CARRIED

ADMINISTRATION:

16. a) Rental Housing Request – Fort Vermilion

MOTION 24-01-038 MOVED by Councillor Wardley

That administration enters into a rental agreement for the County house in Fort Vermilion of \$2,000.00 per month on a one (1) year lease, to assist with the doctor housing request.

CARRIED

ADMINISTRATION: 16. b) Member at Large Vacant Positions

MOTION 24-01-039 MOVED by Councillor Wardley

That Mackenzie County edit and re-advertise for the Subdivision & Development Appeal Board & Assessment Review Board Member at Large positions and contact the Mackenzie County Library Board regarding vacant positions.

CARRIED

DELEGATIONS: 7. a) Ridgeview School – Grade 6 Students

Councillor Morris joined the meeting via teleconference at 10:44 a.m.

MOTION 24-01-040 MOVED by Councillor Peters

The Ridgeview Grade 6 class elected Samaria Doerksen as their Junior Reeve prior to attending the Regular Council Meeting.

The grade 6 students were given an opportunity to present questions to Council, these included:

- *Which Councillor represents the largest number of people?*
- *Why hasn't the hospital been started yet?*
- *How much money does our County bring in a year in taxes?*
- *Why isn't La Crete a town yet?*
- *Which Councillor has been here the longest?*
- *Who is responsible for the website?*
- *Which Councillor has the largest area to represent?*
- *What is it like to run to be a Councillor, are elections hard or fun?*
- *How can we get an indoor public basketball facility?*

- *With La Crete's big population why does it only have one Councillor?*
- *Who of the Council is planning to run in the next election?*
- *How much is budgeted a year for snowplowing?*

CARRIED

Reeve Knelsen recessed the meeting at 11:13 a.m. and reconvened the meeting at 11:35 a.m. Councillor Cardinal left the meeting at 11:35 a.m.

TENDERS:

5. a) Request for Proposals (RFP) Opening – Mackenzie County Outdoor Recreation & Tourism Plan

MOTION 24-01-041

MOVED by Councillor Peters

That the proposals received for the Mackenzie County Outdoor Recreation & Tourism Plan be opened.

CARRIED

Proponent Name	Qualifying Documents
O2 Planning & Design	All required documents included.
Setsail Interactive	All required documents included.
Expedition Management Consulting	All required documents included.

MOTION 24-01-042

MOVED by Councillor Wardley

That administration score the eligible proposals for the Mackenzie County Outdoor Recreation & Tourism Plan and provide a detailed report and recommendation for awarding at the February 13, 2024, Regular Council Meeting.

CARRIED

FINANCE:

11. b) Budget Amendment – AWD 160M Graders X 3 (2023) Project

MOTION 24-01-043
Requires 2/3

MOVED by Councillor Smith

That the 2023 Capital Budget for the AWD 160M Graders X 3 (2023) Project be amended to reflect funding sources of Municipal Sustainability Initiative grant of \$1,183,759, and Other Source (Finning Canada) - \$920,000.

CARRIED

**GENERAL
REPORTS:**

8. a) None

**AGRICULTURE
SERVICES:**

9. a) None

**COMMUNITY
SERVICES:**

10. a) Policy COM001 Parks Caretaker Bonus - Rescind

MOTION 24-01-044

MOVED by Councillor Wardley

That Policy COM001 Parks Caretaker Bonus be rescinded.

CARRIED

FINANCE:

11. c) Self-Generated Revenue Rentals

MOTION 24-01-045
Requires 2/3

MOVED by Councillor Driedger

That \$400,562 from the 2023 self-generated revenue be allocated to the General Capital Reserve.

CARRIED

MOTION 24-01-046
Requires 2/3

MOVED by Councillor Smith

That the 2024 Capital Budget be amended by \$200,000 for the purchase of Emergency Management Equipment with funding coming from the General Capital Reserve.

CARRIED

**COMMUNITY
SERVICES:**

**10. b) Alberta Medical First Response (MFR) Financial
Support – Budget Amendment**

MOTION 24-01-047

MOVED by Councillor Wardley

That the Alberta Medical First Response (MFR) Financial Support discussion be received for information.

CARRIED

COMMUNITY SERVICES:

10. c) Generator and ATV Usage Within Campgrounds

MOTION 24-01-048

MOVED by Councillor Wiebe

That Bylaw 1037-16 Municipal Parks be brought to a future council meeting with the amendments as discussed.

CARRIED

FINANCE:

11. a) Policy ADM054 Fuel Usage - Amendment

MOTION 24-01-049

MOVED by Councillor Wardley

That Policy ADM054 Fuel Usage be approved as presented.

CARRIED

Reeve Knelsen recessed the meeting at 12:25 p.m. Councillor Morris left the meeting at 12:28 p.m. and Reeve Knelsen reconvened the meeting at 12:46 p.m.

CLOSED MEETING:

4. a) Closed Meeting

MOTION 24-01-050

MOVED by Councillor Smith

That Council move into a closed meeting at 12:45 p.m. to discuss the following:

- 4.a) Tax Roll #155377 – Outstanding Tax Payment Agreement (*FOIP Section 25*)
- 4.b) Personnel (*FOIP Sections 23, 24, 25 and 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Cardinal and Councillor Morris
- Darrell Derksen, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer / Director of Projects & Infrastructure
- Jennifer Batt, Director of Finance
- Caitlin Smith, Director of Planning and Agriculture

- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

MOTION 24-01-051 **MOVED** by Councillor Driedger

That Council move out of a closed meeting at 12:50 p.m.

CARRIED

FINANCE: **11. d) Provincial Education Requisition Credit Program 2023**

Councillor Morris rejoined the meeting via teleconference at 12:51 p.m.

MOTION 24-01-052 **MOVED** by Councillor Wardley
Requires 2/3

That the Tax Roll accounts as detailed in Schedule “A”, be deemed as uncollectable, reflected as bad debt, and written off.

CARRIED

MOTION 24-01-053 **MOVED** by Deputy Reeve Sarapuk

That administration apply for reimbursement under the 2023 Provincial Education Requisition Credit / Designated Industrial Requisition Credit Program as per Schedule “A” & Schedule “B” in the amount of \$422,809.

CARRIED

PUBLIC HEARINGS: **6. a) Bylaw 1245-21 Municipal Development Plan**

Reeve Knelsen called the public hearing for Bylaw 1245-21 to order at 1:02 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1245-21 was properly advertised. Caitlin Smith, Director of Planning and Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1245-21 Municipal Development Plan.

Caitlin Smith, Director of Planning and Agriculture presented the following:

Administration has been reviewing and updating the Municipal Development Plan (MDP) to meet the needs of the public, Council, and the municipality. The intension of the MDP is to determine future land use for the municipality and is part of the strategic direction for the municipality.

The MDP has been thoroughly revised, meaning that the current and future needs for development in the County have been captured. Administration would like to reiterate that the MDP is a living document and can be amended at any time at the discretion of Council or by application from the public.

Administration has ensured that all Council comments have been integrated into the document particularly the Growth Node maps to allow for higher density development in rural areas.

Overall, the MDP is a document that sets certain discretion to Council to ensure that our land base will not only be sustainable for future generations but economically driven and open for opportunities for diversification.

The Land Use Bylaw is a more specific document that will integrate more detailed regulations and uses.

I would like to state that this not a rezoning or change to existing use.

A public hearing is required as per MGA requirements and it has been advertised for 4 weeks.

Administration held Open Houses in each hamlet in 2021, since that time there has been an online survey and each revised version of the MDP has been made available on the website with an online opportunity to comment digitally.

Administration presented the revised version at the La Crete and Fort Vermilion Get to Know You Nights in September 2023.

There have been public concerns brought forward regarding the consultation process and the duty to consult other nations.

This is the final opportunity for the public to bring their concerns forward and we can make any amendments prior to the final readings to ensure concerns are addressed.

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1245-21 Municipal Development Plan.

There were no questions from Council.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1245-21. Two (2) submissions were received. One (1) was in the package and one (1) was read into record.

Councillor Cardinal rejoined the meeting at 1:05 p.m.

Councillor Wardley - Were there open houses held?

Director of Planning & Agriculture - Yes, there were in each hamlet, there was an online forum, and it has been advertised for the past two years.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1245-21.

Member of Public – So once this passes third reading, does this come into effect?

Reeve Knelsen – Yes.

Member of Public – I know there was a meeting in the summertime advertised through the paper and Facebook. I feel that the landowners affected by this should have been notified individually?

Reeve Knelsen – It's a living document that doesn't make specific changes to existing land use. We are required to have a plan for future land use.

Member of Public – I see there are not many people affected by this? I see land use changes along Highway 88 and rodeo road

is looking commercial except for the water treatment plant and MARA is left out.

Director of Planning & Agriculture – This is not a rezoning, it does not change your property taxes etc. Please show the current MDP map. There are minimal changes to the existing MDP. If a rezoning was to occur then individuals would be notified and we require landowner consent. We are required to have a future plan, if the community were to grow.

Member of Public – So, my family would be able to use the land in the future?

Director of Planning & Agriculture – Yes, it would remain the same. In order to allow a commercial use, you would need to apply to change it yourself as the landowner.

Member of Public – So the taxes would stay the same? Not going into commercial?

Director of Planning & Agriculture – Yes, it would stay the same until the use changed. You are taxed on land use not zoning.

Councillor Peters – You are the landowner, your rights remain, we will never change it.

Reeve Knelsen – It would be at your request, that we would change it with a rezoning application.

Member of Public – So if I request it to be changed, that is when it will be changed?

Councillor Cardinal – At time of future development. We are proposing the best location for industrial and residential development, we are regulated by the Municipal Government Act and we have to have a plan in place.

Councillor Wiebe – The ideas we have are not set in stone, it's a living document. In 5 years down the road, Council or land owners have the ability to change it.

Director of Planning & Agriculture – This could be a labeling issue on the map, we can amend it to state potential land use, it's not to rezone existing lands.

Councillor Wardley – Confusion seems to be ongoing since 2021, since the initial public consultation. This plan affects all land owners in Mackenzie County not just Fort Vermilion. Along Highway 88 these properties are just farmland or residential. The intension of mixed used employment is businesses being able to operate out of your farm or acreage or a log truck. This type of use would allow you to operate your business out of that property. It allows for those small family run businesses instead of having secondary properties. The new green area was predominantly the hamlet of Fort Vermilion. It's going to be green space and park due to the flood. We have to put that unusable land someplace so to try and plan for the future of Fort Vermilion with the downtown core becoming parkland. You are taxed on the use of your property and are in control. The mixed use allows a lot more leeway to develop their property in the future. You are not pigeon hold into your existing land use.

Councillor Peters – It's still your property and you can rezone it the way you want to in the future.

Member of Public – Can we speak to the letter that Caitlin read from the Metis, will any of their requests be looked into or acted upon? Will there be a meeting with the Metis?

Councillor Wardley – Have we not answered all of those? Is there one that is outstanding?

Director of Planning & Agriculture – The one that I did read?

Councillor Morris left the meeting at 1:21 p.m.

Member of Public – It would be an advantage of the County to meet with the Metis and it would answer a lot of questions and give a better understanding of the two governments.

Councillor Wardley – Are there any questions that we have not answered or outstanding?

Member of Public – I don't feel they were all answered and warrants a better understanding. That is what the letter is asking for.

Reeve Knelsen – What part?

Member of Public – An understanding of the whole plan, a lot of Metis do not have Facebook and do not read the paper. Indigenous people, this affects them and they are not included. There are statements made that Indigenous people have input and in actual fact they don't. That is the feeling that not only from the Metis but from the surrounding reserves. They have been moved after the flood into the area and they have no input. They have no home.

Councillor Driedger – Why are they not here? Explain which question you need answered.

Member of Public – In the letter, the points made and we want more cooperation from the County.

Councillor Cardinal – Consultation? If we have to do anything in regards to land use, we are obligated is consultation with the Metis Association of Alberta, that too is mandated through the province?

Director of Planning & Agriculture – Surrounding neighbours being Paddle Prairie Metis Settlement.

Councillor Cardinal – With our Municipal Development Plan, there is no duty to consult as there are no changes to the land. I think you are referring to a different subject with the relationship of the Metis Nation of Alberta and Mackenzie County.

The public asked that the letter from the Metis Nation of Alberta be read.

Director of Planning & Agriculture – Caitlin Smith read the letter from the Metis which was included in the agenda package.

Councillor Morris rejoined the meeting at 1:30 p.m. via teleconference.

Member of Public – What I feel is that with the whole plan, we are not considered. The Metis were not consulted.

Reeve Knelsen – That is as much as anybody else.

Member of Public – No one was consulted.

Reeve Knelsen – The draft plan was out for the last 3 years.

Member of Public – Maybe there is some other way of considering to reach out.

Reeve Knelsen – This is not changing any zoning, it is a broader plan and misconstrued into something that it is not. This has been ongoing for 3 years, it's not rezoning, if anyone wants to rezone and we ask everyone that is affected to have input.

Councillor Wardley – To give some background, this started in 2021, there was public open houses held in all the communities, not just Facebook. It was face to face and Fort Vermilion had one. Multiple times community was engaged, through tourism and the studies and conversations that have been held. MFTA tourism study in 2019 where the community members live, the metis live, in Mackenzie County. It should be all residents of the area, when we are talking about expansion of our campgrounds, to the Get to Know You nights in 2023. Gary was in the County booth to discuss what the Fort Vermilion bridge campsite should look like, when we could get the lease and based on what the locals would want to see there and what visitors want to see. There wasn't just one meeting, there was input from MFTA, the library boards, REDI, it was all of these individuals and internal committees such as ASB were put into this plan. It's not just 10 councillors and staff. It's the county as the whole, every single resident and ratepayer, given the opportunity to have input but that is not up to us to handhold to meet everyone individually. To be clear it was 2 years of developing this plan, a multitude of groups including local rec boards. To say that the County did not take into account the Metis isn't fair when we met with actual individuals.

Member of Public – The Metis local was not involved.

Councillor Cardinal – In reading this letter they did point out a few things; page 46-47 of the MDP we do mention the 4 Nations that are within the boundary but no mention of the Metis Nation. We did have a lot of opportunity for input that this could have been fixed if people would step up and actually try to be more involved. Maybe we don't do 100% of a great job in relaying this info out but our administrative staff work hard on this document, it is quite large and a lot of work gone into it. It's a living document and anything can be changed.

Member of Public – The most recent letter that was sent from the Metis, does ask questions. Why couldn't the County answer these questions and respond. Would that be difficult?

Director of Planning & Agriculture – Yes, the questions could be answered and responded to.

Member of Public – We would just like communication between the County and the Metis.

CAO – I think assumptions are given and stating that land is being rezoned was to invoke emotions that are incorrect but this doesn't rezone land.

Deputy CAO – The answers might seem indirect but this is not a rezoning and the impacts thereof.

Member of Public – I think this is a big misunderstanding, I was here 2 years ago and already asked these questions and they were answered then.

Councillor Cardinal – That was cleared up before you came today.

Member of Public – The Metis and First Nations want to be involved, if it involves their members.

Deputy Reeve Sarapuk – If we included the Metis or indigenous peoples would that appease your concerns?

Member of Public – Would an invite be sent out to them or recognition in the MDP for the Metis?

Councillor Wardley – What is recognized is the actual reserve communities in the MDP, same as the Town of High Level and Town of Rainbow Lake within the Mackenzie County border. There are so many cultures and not just one, its many. It's open to everyone for comment and input and to say we denied input I don't think that it's a fair statement.

Member of Public – In this letter is the history brought forward, we want to get together and have it explained so everybody understands. It's understanding that plan is what the Metis is asking for and how they can be involved. It would help a lot if the two organizations were brought together.

Reeve Knelsen – Any other comments?

None.

Reeve Knelsen closed the public hearing for Bylaw 1245-21 at 1:54 p.m.

MOTION 24-01-054 **MOVED** by Councillor Cardinal

That second reading be given to Bylaw 1245-21 being the Municipal Development Plan to be adopted as presented.

CARRIED

Reeve Knelsen recessed the meeting at 1:55 p.m. and reconvened the meeting at 2:10 p.m.

FINANCE: **11. e) 2023 Uncollectible Taxes**

MOTION 24-01-055 **MOVED** by Councillor Smith
Requires 2/3

That the Tax Roll accounts as detailed in Schedule “A” in the amount of \$2,757,787 previously identified as bad debt, approved under the Provincial Education Requisition Credit / Designated Industrial Requisition Credit Program previously, be deemed as uncollectable, and written off.

CARRIED

FINANCE: **11. f) 2023 Uncollectible Utility and Accounts Receivable Accounts**

MOTION 24-01-056 **MOVED** by Councillor Driedger
Requires 2/3

That the outstanding amount of \$1,088.00 in Schedule #1 for utility accounts be written off.

CARRIED

MOTION 24-01-057 **MOVED** by Deputy Reeve Sarapuk
Requires 2/3

That the outstanding amount of \$51,022.63 in Schedule #2 for accounts receivable be written off.

CARRIED

FINANCE: 11. g) **Disaster Recovery Program – 2020 Update January 2024 Report**

MOTION 24-01-058 **MOVED** by Councillor Wardley

That the 2020 Disaster Recovery Program January 2024 update report be received for information.

CARRIED

FINANCE: 11. h) **Members at Large Expense Claims**

MOTION 24-01-059 **MOVED** by Councillor Driedger

That the Member at Large Expense Claim for December 2023 be received for information.

CARRIED

PROJECTS & INFRASTRUCTURE: 12. a) **None**

OPERATIONS: 13. a) **None**

UTILITIES: 14. a) **None**

ADMINISTRATION: 16. c) **Regional Economic Development Initiative – REDI Made Business Showcase – Sponsorship & Registration**

MOTION 24-01-060 **MOVED** by Councillor Smith
Requires 2/3

That Mackenzie County sponsor the REDI Made Business Showcase in the amount of \$4,000 for the Lunch Sponsor.

CARRIED

MOTION 24-01-061 **MOVED** by Councillor Cardinal

That all Councillors be authorized to attend the REDI Made Business Showcase from March 12-14, 2024 in High Level, Alberta.

CARRIED

ADMINISTRATION: 16. d) Alberta Beef Producers – Annual General Meeting

MOTION 24-01-062 MOVED by Councillor Wiebe

That the following Councillors be authorized to attend the Alberta Beef Producers - Annual General Meeting being held February 27-28, 2024 in Calgary, Alberta.

1. Councillor Driedger
2. Councillor Smith

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. a) Unsightly Premises Bylaw - Amendment

MOTION 24-01-063 MOVED by Councillor Cardinal

That administration amend the Unsightly Premises Bylaw as discussed and bring back to a future Council meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. b) Inside Outside Studios and iHunter Alberta – Mapping Revenue

MOTION 24-01-064 MOVED by Councillor Wiebe

That the Inside Outside Studios and iHunter Alberta – Mapping Mobile App be promoted via social media and website.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. c) Agricultural Service Board Terms of Reference - Amendment

MOTION 24-01-065 MOVED by Councillor Peters

That the Agricultural Service Board Terms of Reference be amended as presented at the Committee of the Whole Meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. d) La Crete Infrastructure Offsite Levy Bylaw

MOTION 24-01-066 **MOVED** by Councillor Wardley

That the La Crete Infrastructure Offsite Levy Bylaw be brought back to the February 13, 2024 Regular Council Meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. f) Request for Proposals (RFP) Opening – Fuel Supply and Services

MOTION 24-01-067 **MOVED** by Deputy Reeve Sarapuk

That administration reviews all proposals, and bring recommendation for awarding of the Fuel Supply & Services Request for Proposals to the February 13, 2024 Council meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. g) Policy ASB009 Rental Equipment - Amendment

MOTION 24-01-068 **MOVED** by Councillor Driedger

That Policy ASB009 Rental Equipment be amended as presented at the Committee of the Whole Meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. h) Policy ASB013 Beaver Control - Amendment

MOTION 24-01-069 **MOVED** by Councillor Wiebe

That Policy ASB013 Beaver Control be amended as presented at the Committee of the Whole Meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. i) Policy ASB022 Shelterbelt Trees - Amendment

MOTION 24-01-070 **MOVED** by Councillor Braun

That Policy ASB022 Shelterbelt Trees be amended as presented at the Committee of the Whole Meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: **17. j) Policy DEV001 Urban Development Standards Amendment**

MOTION 24-01-071 **MOVED** by Deputy Reeve Sarapuk

That Policy DEV001 Urban Development Standards be amended as presented at the Committee of the Whole Meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: **17. k) Policy DEV003 Multi-Lot/Urban Subdivision Construction & Registration - Amendment**

MOTION 24-01-072 **MOVED** by Councillor Peters

That Policy DEV003 Multi-Lot/Urban Subdivision Construction & Registration be amended as presented at the Committee of the Whole Meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: **17. l) Policy DEV005 Planning Reserve - Amendment**

MOTION 24-01-073 **MOVED** by Councillor Wiebe

That Policy DEV005 Planning Reserve be amended as presented at the Committee of the Whole Meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: **17. m) Policy DEV009 Subdivision Affidavits - Amendment**

MOTION 24-01-074 **MOVED** by Councillor Smith

That Policy DEV009 Subdivision Affidavits be amended as presented at the Committee of the Whole Meeting.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. n) Policy HR007 – Local Authorities Pension Plan

MOTION 24-01-075 **MOVED** by Councillor Wardley

That Policy ADM047 Local Authorities Pension Plan Policy be rescinded.

CARRIED

MOTION 24-01-076 **MOVED** by Councillor Wiebe

That Policy HR007 Local Authorities Pension Plan be approved as presented at the Committee of the Whole Meeting.

CARRIED

COUNCIL COMMITTEE REPORTS: 18. a) Council Committee Reports (verbal)

MOTION 24-01-077 **MOVED** by Councillor Driedger

That the Council Committee Reports (verbal) be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 18. b) Municipal Planning Commission Meeting Minutes

MOTION 24-01-078 **MOVED** by Councillor Wardley

That the unapproved Municipal Planning Commission meeting minutes of January 10, 2024 be received for information.

CARRIED

INFORMATION/ CORRESPONDENCE: 19. a) Information/Correspondence

Councillor Morris left the meeting at 2:55 p.m.

MOTION 24-01-079 **MOVED** by Deputy Reeve Sarapuk

That a letter be written to the Minister of Municipal Affairs to request a meeting in response to the January 11, 2024 letter.

CARRIED

MOTION 24-01-080 **MOVED** by Councillor Wardley
Requires 2/3

That Mackenzie County purchase tickets at the Pinelodge Family Dinner on February 3, 2024 in the amount of \$480.00.

CARRIED

MOTION 24-01-081 **MOVED** by Councillor Cardinal

That the information/correspondence be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 3:19 p.m. and reconvened the meeting at 3:31 p.m.

CLOSED MEETING: **4. a) Closed Meeting**

MOTION 24-01-082 **MOVED** by Councillor Driedger

That Council move into a closed meeting at 3:32 p.m. to discuss the following:

- 4.a) Tax Roll #155377 – Outstanding Tax Payment Agreement (*FOIP Section 25*)
- 4.b) Personnel (*FOIP Sections 23, 24, 25 and 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Morris
- Darrell Derksen, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer / Director of Projects & Infrastructure
- Jennifer Batt, Director of Finance

- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Jennifer Batt, Director of Finance and Louise Flooren, Manager of Legislative & Support Services/Recording Secretary left the meeting at 3:39 p.m.

Byron Peters, Deputy Chief Administrative Officer/Director of Projects & Infrastructure left the meeting at 4:00 p.m.

MOTION 24-01-083 **MOVED** by Councillor Wiebe

That Council move out of a closed meeting at 4:31 p.m.

CARRIED

CLOSED MEETING: **4. a) Tax Roll #155377 – Outstanding Tax Payment Agreement**

MOTION 24-01-084 **MOVED** by Councillor Wardley
Requires 2/3

That Tax Roll #155377 Outstanding balance of \$117,628 be written off as per the agreement.

CARRIED

CLOSED MEETING: **4. b) Personnel (ADDITION)**

MOTION 24-01-085 **MOVED** by Councillor Driedger

That the Personnel discussion be received for information.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: **17. e) Chief Administrative Officer (CAO) Performance Evaluation & Council Self Evaluation**

MOTION 24-01-086 **MOVED** by Councillor Wiebe

That the Chief Administrative Officer Performance Evaluation and Council Self Evaluation be completed on the online platform by February 21, 2024.

CARRIED

NOTICE OF MOTION: 20. a) None

NEXT MEETING DATES: 21. a) Next Meeting Dates

Regular Council Meeting
February 13, 2024
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
February 28, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 24-01-087 MOVED by Deputy Reeve Sarapuk

That the Council meeting be adjourned at 4:33 p.m.

CARRIED

These minutes were approved at the February 13, 2024 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Darrell Derksen
Chief Administrative Officer

